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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| C:\Users\katherinep\Desktop\ROSA\IMAGEN CORPORATIVA\logo vertical CCV.png | | **INFORME DE ACCIONES CORRECTIVAS Y PREVENTIVAS** | | | | | | | | | | | | FECHA: | |
| QUIEN DETECTÓ LA NO CONFORMIDAD: | | | | | | | | | | | | | | | |
| PROCESO: | | | | | | | | | | | | | | | |
| **INVESTIGACIÓN ASIGNADA A**: | | | | | | | | | | | | | | | |
| **DESCRIPCIÓN DE LA NO CONFORMIDAD**  **REAL Y/O POTENCIAL** | | | | | | | | **TRATAMIENTO** | | | | | | | |
| **Requisito:**  **Evidencia**: | | | | | | | |  | | | | | | | |
| CORRECCIÓN | | | |  | ACCIÓN PREVENTIVA  No. | | | | |  | | ACCIÓN CORRECTIVA  No. 1 | | |  |
| **C A U S A S** | | | | | | | | | | | | | | | |
| MÉTODO CINCO PORQUE | |  | MÉTODO  CAUSA Y EFECTO | | |  | MÉTODO  LLUVIA DE IDEAS | | | | |  | OTROS | |  |
|  | | | | | | | | | | | | | | | |
| **ACCIÓN PREVENTIVA/CORRECTIVA** | | | | | | | | | | | | | | | |
|  | **TAREAS** | | | | | | | | | | **RESPONSABLES** | | | **FECHA** | |
| 1 |  | | | | | | | | | |  | | |  | |
| 2 |  | | | | | | | | | |  | | |  | |
| 3 |  | | | | | | | | | |  | | |  | |
| **PREPARADO POR:** | | | | | | | | | **APROBADO POR**: | | | | | | |
| **VERIFICACIÓN DE LAS TAREAS** | | | | | | | | | | | | | | | |
|  | **SEGUIMIENTO** | | | | | | | | | | **RESPONSABLES** | | | **FECHA** | |
| 1 |  | | | | | | | | | |  | | |  | |
| 2 |  | | | | | | | | | |  | | |  | |
| 3 |  | | | | | | | | | |  | | |  | |
| **CIERRE DE LA ACCIÓN** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | FECHA: | |
| **OBSERVACIÓN:** | | | | | | | | | | | | | | | |